

By-Laws

Idaho Honey Industry Association, Inc.

ARTICLE I: NAME / LOCATION

- Section 1 The name of the organization shall be the Idaho Honey Industry Association, Inc.
- Section 2 The Idaho Honey Industry Association, Inc. shall maintain its principal office for the transaction of business in the state of Idaho.

ARTICLE II: ORGANIZATION

- Section 1 The association shall be voluntary and nonprofit.
- Section 2 The fiscal year of the association shall be January 1–December 31.

ARTICLE III: PURPOSE

- Section 1 Provide for the sponsorship, promotion, and communication of honey industry information and methods among persons interested and concerned with honey production in Idaho.
- Section 2 Promote research and education on the honey industry.
- Section 3 Coordinate an annual conference in conjunction with the annual membership meeting to educate and inform honey producers in Idaho about the industry.
- Section 4 Develop and sponsor public policy for an effective honey industry in Idaho.

ARTICLE IV: DUES

- Section 1 The annual dues of the association (commercial beekeepers and hobbyists) shall be determined by a majority vote of the membership at the annual membership meeting. The board of directors shall recommend the annual dues amount to the membership. The annual membership fee shall be for only one individual. Only members who are current in their payment of annual dues will be eligible to vote at the annual meeting.

ARTICLE V: BOARD OF DIRECTORS

Section 1 The board of directors shall consist of eight (8) (10) members composed as follows: one (1) member from each of the three (3) bee districts in the state of Idaho; four (4) directors from the membership at large; one (1) representative of the hobbyists who shall serve as an ex-officio member with voting privileges; one (1) representative from the University of Idaho College of Agricultural and Life Sciences (U of I CALS) appointed by the Dean; and one (1) representative from the Idaho State Department of Agriculture (ISDA) appointed by the Director. The representatives from the U of I CALS and ISDA shall serve as ex-officio members of the board of directors without voting privileges. All board members shall serve for a two (2) year term. All board members must have their annual dues paid to serve on the board. The representatives from the U of I CALS and ISDA will not be required to pay annual

dues. The directors will be elected at the annual membership meeting. Terms for a board member will be for a period of two years. Board members will be limited to no more than three consecutive terms (6 years) on the board. The hobbyist representative shall be elected annually by the hobbyist in attendance at their annual event held in conjunction with the Idaho Honey Industry Association Conference. Following the election of the hobbyist the name shall be submitted to the IHIA board. A term of service for all board members will be from annual meeting to annual meeting.

Section 2 The three (3) bee districts in the state of Idaho shall be as follows:

<u>District I</u>	<u>District II</u>	<u>District III</u>
Adams	Ada	Bannock
Benewah	Blaine	Bear Lake
Bonner	Boise	Bingham
Boundary	Butte	Bonneville
Clearwater	Camas	Caribou
Idaho	Canyon	Cassia
Kootenai	Custer	Clark
Latah	Elmore	Franklin
Lewis	Gem	Fremont
Nez Perce	Gooding	Jefferson
Payette	Jerome	Madison
Shoshone	Lemhi	Minidoka
Valley	Lincoln	Oneida
Washington	Owyhee	Power
	Twin Falls	Teton

Section 3 The president, vice president, secretary-treasurer, and immediate past president shall be members of the board with the right to vote and are to be considered in determining a quorum. Officers will serve for a period of two years and may be re-elected for another term of two years by the board of directors. No officer may hold for more than two consecutive terms (4 years) the same office.

Section 4 The board of directors shall meet in conjunction with the annual membership meeting and at such other times and places as may be designated by the president or as called by request by a majority of its members. Board members shall be notified at least ten (10) days prior to meetings.

Section 5 Five (5) members of the board shall constitute a quorum at any board meeting.

ARTICLE VI: EXECUTIVE COMMITTEE

The executive committee shall be composed of the president, vice president, secretary-treasurer and immediate past president. The executive committee shall have the power to transact necessary business between annual meetings when full board of directors meetings are not possible. Meetings shall be at times and places designated by the president. When it is impractical to meet physically, the executive committee may conduct business electronically. A majority vote is necessary to transact any business.

ARTICLE VII: OFFICERS

Section 1 Officers of this association shall be a president, vice president and secretary-treasurer.

Section 2 The officers shall be elected by a majority vote of board members present at the reorganization meeting of the board following the annual membership meeting. Each officer shall take office immediately following the election and shall serve for a term of two (2) years.

Officers may serve only two (2) consecutive terms (total of 4 years).

Section 3 Vacancies in any office may be filled for the remainder of the term by the executive committee at any regular or special meeting.

Section 4 Duties

A. The president shall preside over all meetings of the executive board, board of directors and the annual membership meeting. The president may appoint all committees, representatives and adhere to the objectives of the association, unless otherwise provided for in the Constitution, or by federal, or state law, or rules and regulations. The president shall abide by the decision of the executive committee and/or the board of directors when such decisions are in accordance with the Constitution of the association.

B. The vice president shall assume all the duties of the president in the absence of the president. The vice president shall also perform all other duties as assigned by the president.

C. The secretary-treasurer shall keep accurate minutes of all meetings of the membership, board of directors and executive committee. The secretary-treasurer may attend meetings of organizations to which the association is a member and, in the absence of a designated representative, act as a representative of the association. The secretary-treasurer shall provide a report of such meetings to the executive committee and the board of directors. The secretary-treasurer shall have the power, with the approval of the president, to sign all correspondence, agreements, and contracts of the association. In the absence of the secretary-treasurer at any meeting, a secretary-treasurer pro-tempore will be designated to perform the secretary-treasurer's duties.

The secretary-treasurer shall be the custodian of all funds of the association. The secretary-treasurer shall keep accurate records of all money transactions, approve and pay all lawful bills and provide a financial report to the association at the annual membership meeting. The secretary-treasurer will submit the account book for audit, upon the request of the president, the executive committee or the board of directors.

The secretary-treasurer shall be subject to the orders of the board of directors, have care and custody of monies, funds, records, and documents of the association, and shall have and exercise all powers and duties common to the office. If required by the executive committee, the secretary-treasurer shall, at the expense of the association, be bonded in the amount specified by the executive committee.

The minutes, correspondence and financial records kept by the secretary-treasurer are the property of the association and will be surrendered to the association upon request by the executive committee, or upon the expiration of the secretary-treasurer's term of office.

ARTICLE VIII: MEETINGS

- Section 1 There shall be an annual membership meeting of the association prior to December 31 of each year, unless otherwise ordered by the board of directors. The purpose of the annual membership meeting shall be election of ~~officers~~ board members, receiving of reports, and transaction of association business. A notice of such meeting shall be sent to all members of record and to all beekeepers registered with the Idaho State Department of Agriculture. This notice shall be mailed at least fifteen (15) days before the date of the proposed meeting and shall include a tentative program, date, time and place of the meeting.
- Section 2 Special meetings of the association shall be called by the president upon the written request of twenty-five percent (25%) of the membership of the association. Notice of any special meeting, signed by the secretary-treasurer, shall be mailed to members at the last recorded address. Such notice shall include the time, date and place of the meeting and the subject to be discussed. This notice will be mailed at least fifteen (15) days prior to the scheduled special meeting.
- Section 3 The members present at the annual or special membership meeting shall constitute a quorum for the transaction of business.
- Section 4 The order of business at the annual membership meeting shall be:
1. Call to order
 2. Reading of minutes of previous meetings
 3. Reading of communications
 4. Financial Reports
 5. Reports of officers
 6. Reports of committees delegates and representatives
 7. Unfinished (old) business
 8. New business
 9. Election of officers
 10. Appointment of committees, delegates and special board members and chairmen
 11. Adjournment
- Section 5 The order of business may be altered or suspended by a majority vote of the members present at any meeting.

ARTICLE IX: AMENDMENTS

These by-laws may be amended in whole or in part or may be repealed in whole by a majority vote at any duly constituted meeting of the association.

Passed in open session at the Annual Business Meeting, November 4, 1989
Amended at the Annual Business Meeting, December 3, 2010
Amended at the Annual Business Meeting, November 30, 2012
Amended at the Annual Business Meeting, December 5, 2014
Amended at the Annual Business Meeting, December 3, 2015
Amended at the Annual Business Meeting, December 1, 2016
Amended at the Annual Business Meeting, December 4, 2019